



AGENDA

	Sunday, June 1, 2025
1:00 pm - 5:00 pm	On-Site Check-In and Assistance Center
5:00 pm – 6:00 pm	Optional Day Presenter's Meeting
	Monday, June 2, 2025 - OPTIONAL DAY
7:00 am - 4:00 pm	On-Site Check-In and Assistance Center
7:30 am - 9:00 am	Breakfast (90 minutes)
9:00 am – 4:00 pm	• Audit - Let's Get Aud-It Started: Runnin' With The Basics You're a new auditor and you have been assigned to conduct examinations on something called IFTA. What is it? What will you be doing? Who will you be auditing and why have they been selected? How do you audit for IFTA and IRP? What resource materials and platforms are available to you? Learn about the acronyms and other common terms you'll hear as you audit entities in this very vast and complex industry! A day-long session built as a prerequisite for the new auditor and those needing or wanting a refresher. You will be attending a truck inspection demonstration facilitated by Law Enforcement. This is important information for auditors and a unique opportunity to hear directly from roadside enforcement experts. Let's get started with the basics as our experts walk you through the process from the beginning so you can "hit the ground running" at the 2025 IFTA Educational Forum! • Administrative - Overall theme: PLAY BALL! SPRING TRAINING: Like a young ballplayer getting his first promotion to the major leagues, less tenured IFTA managers and administrators will greatly benefit from this presentation and interactive day long session. This session will also provide valuable practice for those experienced players who need to get back in shape. Our veterans will walk us through the basics of understanding the fundamentals of IFTA as an instrument of tax administration. You'll learn about the structure of IFTA, basics on the structure of IRP, how they work, who benefits from these unique programs, and how you play an important role on this new Team you've been promoted to. You will also be attending a truck inspection demonstration facilitated by Law Enforcement. This is important information for managers and a unique opportunity to hear directly from roadside enforcement experts. When Opening Day is here (Day 1 of the 2025 IFTA Educational Forum), you'll be ready when you take your first steps out of the dugout! • Law Enforcement - Roadside Enforcement





	• Carriers/Industry - I F T A (I Found The Answers) New to IFTA or just starting your career as a motor carrier or service provider? Discover the life of a motor carrier licensed for IFTA and the service providers who help them. Learn about the basics of what do you need to know, what do you need to do, and when and how to do it. You will be attending a truck inspection demonstration facilitated by Law Enforcement. This is important information for carriers and service providers and a unique opportunity to hear directly from roadside enforcement experts. Spend this optional day with the experts on all things "motor carriers" and find the answers!
4:30 pm – 6:00 pm	Educational Forum Presenter's Meeting
6:00 pm – 8:00 pm	Opening Reception
	Tuesday, June 3, 2025
7:00 am - 4:00 pm	On-Site Check-In and Assistance Center
6:30 am – 8:00 am	Breakfast (Provided) (90 minutes)
8:00 am – 9:45 am 9:45 am – 10:00 am	Welcome - Join us as IFTA, Inc. Board of Trustees President Rodney Richard welcomes us to Orlando and the 2025 IFTA Educational Forum! Mr. Richard will open this interactive and educational event as only he can; with some terrific words of wisdom to guide us throughout this week. National Anthems/Color Guard - We honor our two nations that make up our membership with the presentation of our nations' colors by law enforcement and stirring renditions of our national anthems. Florida Welcome – TBD Join us for an official welcome to the Sunshine State! Keynote Speaker - IFTA welcomes Jon Petz! Jon is more, much more than a Keynote Speaker. You'll want to be in your seat for this engaging presentation that sets the tone for the entire week. Get your thinking caps on, and pay attention, really close attention as Jon mixes material relevant to our world with dazzling illusions that will test our eyes, ears, and our ability to think with clarity. Housekeeping/Overview of the Day's Schedule /Breakouts/Results at Hand App Break - Transition to Breakout Rooms (15 minutes)
10:00 am – 11:30 pm	Major Field of Study (90 minutes)
	Audit Where Do I Start? A session dedicated to the planning of an IFTA or IRP audit and how good preparation by the auditor will help ensure that the process is conducted efficiently, compliantly, fairly, and with minimal potential for conflict. Our experts will walk us through pre-audit reviews, the evaluation of internal controls, sample selection, and how to detect red flags <i>before</i> the audit begins.
	Administrative Play Ball! The Commissioner A session dedicated to understanding what this important role does. And like the baseball counterpart for the Major Leagues, the IFTA Commissioner has the responsibility for the oversight of their jurisdiction. Learn about what that means and how to keep your organization compliant with IFTA. Our long-time commissioners will walk us through how





to use the IFTA, Inc. website, the importance of the IFTA Clearinghouse, involvement in committees, and the Commissioner's role in participating in IFTA's version of the "Rules Committee", the IFTA Ballot Process.

Law Enforcement

Collaborative Efforts: Stop, Collaborate, And Listen!

A session dedicated to explaining law enforcement's role in the IFTA and IRP processes and how interdependencies with other stakeholders matter.

Carrier / Industry Begin With The Basics

A session dedicated to the basics of IFTA and IRP from the perspective of a motor carrier or service provider. This session will explain what life was like for carriers and service providers before IFTA and IRP, how the programs were enacted, and how these programs were "game changers" for everyone. What are the differences between IFTA and IRP and what are the similarities? Learn about What Is IFTA and What's The Plan through the eyes of the motor carrier and the service provider.

11:30 am - 1:00 pm

Charles M. Mills Award of Excellence Luncheon (meal provided - 90 minutes)

Join us for this important presentation ahead of lunch as our Law Enforcement community honors this year's recipient of the **Charles M. Mills Award of Excellence**. Named after a treasured member of our community who was lost during the attacks on the World Trade Center on September 11, 2001, this honor is bestowed upon a member of the IFTA community who emulates the spirit of cooperation and dedication to the mission of IFTA enforcement, which is Mr. Mills' legacy.

1:00 pm - 2:30 pm

Major Field of Study (90 minutes)

Audit

Will This Work?

You've arrived at the licensee's office. One thing you've learned immediately is that the motor carrier industry is vast and very complex. Different modes of operations, a variety of vehicle types, different kinds of accounting systems. Yet, the Agreement has certain requirements that apply to every licensee. Are those records "sufficient and appropriate"? What do IFTA and IRP say about sufficiency and appropriateness of records? How are they the same, how do they differ? If the records cannot be examined or do not exist, what then? Our experts will promote interaction among attendees as they walk through a variety of scenarios based on real life occurrences encountered during an audit.

Administrative

First Base. And So It Begins....

You've arrived in the big leagues! And like in the big leagues, it all starts with getting on base as IFTA has a beginning point as well. Our first base coaches will walk us through the application process through an interactive session to fill out an application, how to prescreen applications received, how and where to examine demographic information in the Clearinghouse, the issuance of a license and decals, and how to fill out an IRP registration application. With this session, you'll be on your way to becoming a veteran in no time at all!





	Law Enforcement The Inspection Process: Here's Looking At You, Carrier! Let the men and women in blue walk you through the inspection process and how communicating with the carrier is essential to ensuring mutual understanding to effect safety on the nation's highways. Carrier / Industry
	Systems For Success Find out what systems are being used and whether they comply with the requirements in the governing documents of IFTA. What works, what doesn't work? What is an ELD and what is GPS? Discover the critical differences between the two. What about fuel records, fuel systems? Let our experts explain how various systems are used and provide you with words of wisdom as to what you need to do to comply with IFTA and IRP.
2:30 pm – 3:00 pm	Networking Beverage Break (30 minutes)
3:00 pm – 4:30 pm	Interactive Stakeholder Breakouts (90 minutes)
	Mergers And Acquisitions What happens when two companies become one? What happens to an IFTA license and decals? Who maintains the apportioned registrations? What about the US DOT number? Who is law enforcement looking at in a roadside inspection? What if the base jurisdiction has changed? What happens in a subsequent audit? Which company is legally liable? Find the answers to these questions and more in this engaging and informative session which will appeal to all stakeholders!
	Breakout Groups 1 – 4: Mixed Stakeholder sessions with Audit, Administrative, Law Enforcement, Carrier/Industry
TBD	
TBD	Enforcement, Carrier/Industry
7:00 am – 4:00 pm	Enforcement, Carrier/Industry Evening NETWORKING Event
	Enforcement, Carrier/Industry Evening NETWORKING Event Wednesday, June 4, 2025
7:00 am – 4:00 pm	Enforcement, Carrier/Industry Evening NETWORKING Event Wednesday, June 4, 2025 On-Site Check-In and Assistance Center
7:00 am – 4:00 pm 6:30 am – 8:00 am	Enforcement, Carrier/Industry Evening NETWORKING Event Wednesday, June 4, 2025 On-Site Check-In and Assistance Center Breakfast (Provided) (90 minutes) General Session (90 minutes) Welcome Back: Executive Director Carmen Martorana welcomes us back to Day 2 of the 2025 IFTA Educational Forum. Join us as he provides an overview of the day ahead, and





9:30 am – 10:00 am	Break - Transition to Breakout Rooms (30 minutes)
10:00 am – 11:30 am	Major Field of Study (90 minutes)
	Audit Where Have You Been All My Life? Were the good old days of paper trip records and flimsy fuel receipts as good as we once thought? Let's explore the newer technologies that are in constant evolution. GPS, ELD's, Telematics all have a place in this brave new world. But what are they? How do they work? How can these technology advancements be used to comply with the Agreement and the Plan? What data do these technologies collect and what records result from the use of them? What tips of the trade exist for auditors using EXCEL? Find out how new and existing software and other technologies are being used by auditors across the membership.
	Administrative Second Base. Show Me The Money! You're now comfortable taking that lead off first base. Let's slide into second. In this session, we'll learn about the preparation of the IFTA tax return, billing and collections, jeopardy assessments, other tax types like weight distance and carbon taxes, and what red flags to look for and how to address them. Let our coaches teach you how to keep your Team compliant with IFTA, confident that taxes due were paid timely and correctly, and ready to move on to third base! Law Enforcement
	Dyed Fuel Detection And Enforcement Drive It Natural, Don't Dye It! Hear what the experts in law enforcement have to say about dyed fuel, what the implications are for using dyed fuel on road, and what the impact upon IFTA is. Our experts will show you simulated examples of what dyed fuel looks like and how it is detected at roadside.
	Carrier / Industry Compile And File So, you've been on the road for days and weeks as a carrier. As a service provider, you're anxiously awaiting those records from your client. What records do you have? Do you have everything you need to file that quarterly tax return? What about exemptions, non-taxable fuel, non IFTA distance and fuel? How have alternative fuels impacted recordkeeping and return filing? Our experts will walk you through the process of collecting and assembling records and how to file the quarterly return when due.
11:30 am – 1:00 pm	Lunch on your own (90 minutes)
1:00 pm – 2:30 pm	Audit All Things Records Let's talk all things "records". Our experts will take us through the heart of an audit. We'll examine what records are used to validate distance and fuel for IFTA and IRP. Are they manual or electronic? How do you examine lease agreements? What tools are available to an auditor? What alternate records exist that can help an auditor identify whether the carrier has exhibited tax reporting compliance?





	Administrative
	Third Base. It's Everybody's Money! You're standing on third. You've licensed your carriers, you've processed the tax returns, and you've billed for and collected the taxes due. What now? Let our veterans walk you through the transmittals process, funds netting, the data integrity rules, and what the Clearinghouse Access Agreement means. Find out how most of the money you've collected belongs to the other "Teams" in this league we call the International Fuel Tax Agreement.
	Law Enforcement REAL Vs FAKE For those who joined us in Denver, this was a very popular and informative session. This is a
	continuation of that effort with an expanded look at how law enforcement detects counterfeit credentials. Our Roadside Enforcement experts will also cover additional violations such as unregistered trailers during their routine inspections and safety checks.
	Carrier / Industry CYAS (Complete Your Audit Successfully) You just received a letter from your base jurisdiction. You have been selected for audit. YIKES! How do you prepare, what do you need, how do you survive this necessary "evil"? Hear from industry experts who have been through audits for both IFTA and IRP. Also in attendance will be an auditor who can answer your questions about the audit process. Learn about effective communications, having the records assembled for audit, understanding your rights along with your responsibilities, and how to view audits as educational and informative to effect future compliance.
2:30 pm – 3:00 pm	Networking Beverage Break (30 minutes)
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3:00 pm – 4:30 pm	Interactive Stakeholder Breakouts (90 minutes) Collections And The Cost Of Non-Compliance Have you ever thought about how non-compliance affects your jurisdiction or business? Does it just blend into the "cost of doing business"? Does it have to be that way? We will explore the different processes that exist in our member jurisdictions. From the billing cycle for tax assessments and audits to how uncollectable accounts are handled, how your fellow jurisdictions process monies collected in the Clearinghouse (Option 1 vs Option 2), how delinquencies are addressed, how the billing cycle and financial flow is similar and even different among members, the cost of dyed diesel compliance, and the ever-present concern about late funding. An interactive and lively session designed to solicit engagement between member jurisdictions and industry representatives alike. Breakout Groups 1 – 4: Mixed Stakeholder sessions with Audit, Administrative, Law Enforcement, Carrier/Industry





8:00 am – 9:30 am	General Session (90 minutes) Welcome Back: Executive Director Carmen Martorana welcomes us back to Day 3 of the 2025 IFTA Educational Forum. Join us as he provides an overview of the day ahead, and housekeeping notes of importance. What is "Nlets"?: Nlets, short for National Law Enforcement Telecommunications System, is a vital platform used by law enforcement throughout the IFTA and IRP memberships. Find out how law enforcement uses Nlets and what types of information are provided in this "one stop shop" available to roadside enforcement personnel. Real vs Fake: While we're on the topic of enforcement, let's hear from the experts in roadside enforcement as they demonstrate how they have encountered counterfeit credentials as part of routine inspections and traffic stops. Ask IFTA Anything: Here's your chance to ask the IFTA Team any questions you might have. Find out more about how the IFTA, Inc. repository serves the Membership, the Board of Trustees, and the motor carrier industry as our Team spends a few minutes explaining what our duties are. It's your opportunity to get the answers to the questions you've always had.
9:30 am – 10:00 am	Break - Transition to Breakout Rooms (30 minutes)
10:00 am – 11:30 pm	Audit The Numbers Audits, naturally, are about numbers. Let's look at how to analyze and evaluate MPG's or KPL's. How and when do you use the 20% reduction or the default 4.0 MPG or 1.7 KPL? What about error rates and projections? When do you project an error? What is a recurring error versus a non-recurring error? We'll also look at the difference between taxable fuel and tax paid fuel and how alternative fuels are impacting audits. Administrative Instant Replay! Is it a ball or a strike? Is it fair or foul? Are you out or safe? IFTA has teams of umpires to ensure we all "play by the rules". Our umpiring crew chiefs will walk us through the Program Compliance Review Process so you can understand what is expected of your Team and what the consequences are for not following the rulebooks of IFTA (the Governing Documents). Don't agree with your fellow member jurisdictions or do not follow the rules of the game and the instructions of the umpires and want a "second review"? Let our experts walk you through the Dispute Resolution Process and explain how the Dispute Resolution Committee can resolve conflict between member jurisdictions and bring non-compliant parties into compliance. Law Enforcement Driver Training Hear from law enforcement experts on what requirements a driver must comply with to operate legally and safely on the roads. From CDL's to ELD mandates to requirements under FMCSA, our experts will walk you through important items roadside enforcement examine during an inspection. We will also examine an issue that has plagued not only law enforcement but compliance efforts to collect tax, chameleon carriers.





	Carrier / Industry Hello Officer! Help Us Help You! Compliance isn't just about collecting records and filing returns. In fact, carriers and service providers have a variety of interactions with and responsibilities to the men and women in blue. Find out how industry interacts with Law Enforcement, what tools and platforms are used by Law Enforcement, and what you can do to help your drivers keep the correct information so that roadside enforcement can help you achieve safe and compliant passage across the IFTA and IRP memberships. In addition to industry experts facilitating the session, a representative from law enforcement will be present to answer any questions you may have.
11:30 am – 1:00 pm	Lunch provided (90 minutes)
1:00 pm – 2:30 pm	Major Field of Study (90 minutes)
	Audit Telling The Story From cradle to grave, an audit is about telling a story. From the Opening Conference to the Closing Conference, the auditor's mission is to detect and determine the level of compliance exhibited by the carrier. Our experts will walk us through how effective communications during both conferences will greatly enhance the efficiency of the audit process. We'll also look at the Report Writing process for both IFTA and IRP and how the audit report affects many stakeholders. Administrative Home Run! Let's bring it all home! The all-time greats are always trying to "up their game". You can too as our own Hall of Famers will show you all of the ways to educate your entire Team and the industry we serve. Through multiple methods, platforms, and events you can be on deck as a future Hall of Famer! Law Enforcement
	Hot Shots Think you know what a "hot shot" is? Find out what they really are and how these types of carriers can present a series of safety and compliance issues for law enforcement that affects both IFTA and IRP.
	Carrier / Industry We Want You, We Need You! The motor carrier industry benefits from IFTA and IRP in so many ways. But did you know that your potential involvement in both programs can go well beyond possessing a license, apportioned plates, keeping records, and filing tax returns? Discover how you can contribute to establishing the Best Practices for your fellow carriers and service providers. Find out how industry is indeed a stakeholder in this Agreement and how you can become more involved. Hear from our experts on how you can be involved in Committees, Working Groups and even be a contributor to the 2026 IFTA Educational Forum!
2:30 pm – 3:00 pm	Networking Beverage Break (30 minutes)





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3:00 pm – 4:30 pm	Interactive Stakeholder Breakouts (90 minutes)
	Trivial Thursday You've been in your field of study for nearly a week. For many of you it started with "basic training". Here's your opportunity to relax a bit and enjoy interacting with your fellow stakeholders in a less intense learning environment. Fun and interactive is "the name of the game". No, it's not a final quiz, but you'll be able to showcase your own knowledge gained throughout the week. What could be a better way to end the breakout sessions portion of the 2025 IFTA Educational Forum than a lighthearted look at trivia that crosses over each field of study we've examined throughout the week? Bring your "A game" and be the big winner! Breakout Groups 1 – 4: Mixed Stakeholder sessions with Audit, Administrative, Law
TBD	Enforcement, Carrier/Industry Evening NETWORKING Event TBD
122	
7.00 12.00	Friday, June 6, 2024
7:00 am – 12:00 pm	IFTA Assistance Center
6:30 am – 8:00 am	Breakfast (Provided) (90 minutes)
8:00 am – 10:00 am	General Session
	Welcome Back: Executive Director Carmen Martorana welcomes us back to Day 4 of the 2025 IFTA Educational Forum. As we bring the curtain down on another successful, enlightening, and engaging week, Carmen will introduce several updates and topics of interest from stakeholder organizations and the IFTA Team.
	What's Happening in the World of IFTA/IFTA, Inc. Updates: Find out what we've been doing, what events we've attended, program initiatives, and much more!
	LMS Update: Hear about the all new IFTA LMS. What can you access now, updates on projects in process, and a bit about what plans we have for this learning management system designed with IFTA in mind.
	ATA Update: Hear about what has been happening with the American Trucking Associations. What is ATA actively engaged in as they interact with officials at the state and federal levels of government? This always informative update will interest every stakeholder at the 2025 IFTA Educational Forum.
	FTA Update: This has been way overdue. The Federation of Tax Administrators Motor Fuels Tax Section is a significant stakeholder with a unique tie to the International Fuel Tax Agreement. As the body that provides the link between jurisdictions collecting fuel tax at the source and the use of that fuel, FTA is a party the IFTA membership has a direct relationship with in serving the motor carrier industry. We'll hear from a member of this important group to advise us of current initiatives within the Motor Fuel Tax Section of FTA on a variety of initiatives related to the ever-changing world of motor fuels.
	NATSA: The North American Transportation Services Association is an important stakeholder to both IFTA and IRP as the member organization representing hundreds of service providers nationwide and thousands of carriers reliant upon the services provided. We'll hear from a member of NATSA on the initiatives this important group has undertaken and how NATSA is a valued part of the IFTA and IRP communities.





	Invitation to the 2026 IFTA Educational Forum: Just 52 short weeks downstream, the 2026 IFTA Educational Forum will be here before you know it! Take a deep breath and drum roll please for a short video! Find out where we'll be in 2026 and know where you have to make your plans to join us! Stakeholder Meetings Introduction: While the 2025 IFTA Educational Forum is coming to a formal closing, there is still some business to address. Executive Director Martorana will introduce the various Stakeholder Meetings to be held after a networking break and leading us up to the noon hour. Separate sessions for Auditors, Law Enforcement, Industry, and Manager/Administrators will be held to exchange ideas between fellow stakeholders.
10:00 am – 10:30 am	Networking Beverage Break (30 minutes)
10:30 am – 12:00 pm	Stakeholder Meeting Rooms:
10:30 am – 12:00 pm	Stakeholder Meeting Rooms: Auditors – Moderators: TBD
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